**Toulon Public Library District Board of Trustees Meeting**

**November 12, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:00 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon, Janet Curry, Mark Wilson, and Director Michael Baumann were present. Jennifer Nutzhorn was absent.

**Approval of Agenda:** Roberta made a motion to approve the agenda. Pat seconded the motion; motion approved unanimously.

**REPORTS**

**Secretary:** Jan made a motion to approve the secretary’s report from the October 8,2018 meeting. Melanie seconded the motion;

motion approved unanimously.

**Correspondence:** Several thank you notes were received from the Vickie Moutoux family.

**Treasurer:** Pat made a motion to approve the treasurer’s report and pay the bills. Roberta seconded the motion; motion approved

unanimously with a roll call vote.

**Director:** Judy made a motion accept the Director’s Report. Melanie seconded the motion; motion approved unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Review and Approval of 17-18 Audit and AFR:** Pat made a motion to approve the 17-18 Audit and AFR. Roberta seconded the motion; motion approved unanimously with a roll call vote.

**Approve FY2019 Per Capita Grant Submission:** Jan made a motion to approve the FY2019 Per Capita Grant. Melanie seconded the motion; motion approved unanimously with a roll call vote.

**LED Lighting Conversion Installation Estimate:** Roberta made a motion to approve LED Lighting Conversion installation estimate (up to $1400) from Total Home. Pat seconded the motion; motion approved unanimously with a roll call vote.

**Holiday Closed Dates: November 22/23/24; December 24/25/26/31; January 1:** Judy made a motion approve the Holiday Closed Dates: November 22/23/24; December 24/25/26/31; January 1. Melanie seconded the motion; motion approved unanimously.

**ADJOURNMENT:** Melanie made a motion to adjourn the meeting. Judy seconded the motion; motion approved unanimously. The meeting adjourned at 7:37 p.m.

The date for the next regular meeting is Monday, December 10, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary